

## **Family Health International (FHI 360)**

### **Request for Quotation**

#### **Introduction:**

Family Health International (FHI 360) is a not-for-profit human development organization dedicated to improving lives in lasting ways by advancing integrated, locally driven solutions. Our staff includes expert in health, education, nutrition, environmental, economic development, civil society, gender equality, youth, research and technology – creating a unique mix of capabilities to address today’s interrelated development challenges. With funding from the United States Agency for International Development (USAID), FHI360 is supporting the Government of Nigeria (GON) to enhance sustained cross-sectional integration of HIV/AIDS services by building Nigerian capacity to deliver sustainable high quality, comprehensive, prevention, treatment, care and related services in various states within Nigeria.

The Nigeria Country Office is hereby seeking qualified organizations to submit quotation for supply, installation and user training of 200 units’ solar powered desktop computers and data storage device. The hardware are to be used for processing and maintaining medical records across FHI360’s supported facilities in Nigeria.

#### **DESCRIPTION OF REQUIREMENT:**

<b>S/NO</b>	<b>ITEM</b>	<b>SPECIFICATION</b>	<b>QUANTITY</b>
		1.6GHz Intel Atom processors, 500GB of hard disk space (Single partition), 2GB of RAM (with bios support of up to 8Gb RAM), 12V Direct Current (DC) input, 12W maximum power consumption with support for Linux or Windows Operating System.	
		Licensed Windows 7 Operating System pre-installed with media kit.	
1	Solar PC System Unit		200units
2	Monitor	17" Widescreen monitor, 12W maximum power consumption, 12V Direct Current (DC) input.	200units

3 x 160W Solar panels

60A Charge controller with 12V DC output with intelligent and timer control/high precision sampling and energy statistics function.

With Electronic protections against.

Battery reverse polarity protection

Battery overcharge protection

Load short circuit protection

PV short circuit protection

PV reverse polarity protection

Battery over discharge protection

Load overload protection 3×200 = 600units

Overheating protection

1 x 200Ah/12V Deep cycle maintenance free battery

Applicable Accessories:

Solar  
System

Panel mounting structures

Battery rack mount 200 units

Wiring and ancillary materials

			200
	Others	Installation and User Training	locations(address to be provided on request via email stated below)
4		10 years for solar panels 5 years for Charge Controller	
	Warranty	3 years for Systems Unit and Monitor	
5	Portable Hard Drive	1Tb portable hard drive (USB 3.0)	200 units
6	(1Gb)		

**SELECTION CRITERIA (Skills, Abilities, and Qualifications):**

- Please read this section carefully and be sure that all requested information is included in your submission. Evaluators will neither make assumptions nor draw inferences regarding missing or incomplete information.

The submission of incomplete information could result in the rejection of proposals. Bidders must submit requests for any clarification concerning this RFQ in writing via email to [procurement@sidhas.org](mailto:procurement@sidhas.org) **not later than 5:30pm, on Tuesday 28<sup>th</sup> June, 2016.**

- (1) Detailed Company Profile with registered address, functional email, telephone numbers and point of contact for the organization.
- (2) Evidence of company registration with the Corporate Affairs Commission, including form CAC7 & CAC2
- (3) Tax Clearance Certificate for 2013, 2014, and 2015
- (4) Evidence of financial capability

(5) Evidence of possession of experience in similar jobs

- Bidders must describe in sufficient detail at least 3 projects similar in size, scope, and complexity (recently completed or in progress) carried out in the last five (5) years. The name, physical address, telephone number and contact e-mail address of the client must be provided
- Evidence of staff with relevant industry experience in solar and computer hardware/software installation

(6) Recommendation letter from an organization attesting to Satisfactory Performance in previous projects

### **SUBMISSION OF PROPOSALS**

Bidders are requested to submit proposal as described above and financial bids in separate envelopes. The technical proposal shall provide a description of installation and training plan. All financial bids must be in Naira (NGN) and in the above table format signed by authorized representative of the bidding company. Your quote must include Validity Period, Payment Terms, and Delivery Period for the Systems and Timeline for the Installation and Training.

Submission should be addressed to:

**The Procurement Manager  
Family Health International (FHI360),  
Plot 1073 JS Tarka Street, Garki, Area 3  
Abuja. Tel: 09416 5555**

All documents required by this RFP must be received at the above designated location **not later than 5:00PM (Nigeria Time) Tuesday 5<sup>th</sup> July 2016** in a sealed envelope.

**Note:** Bidders will be required to present physical sample of the systems and demonstrate the usage.

- Facsimile (fax), e-mail documents or postmarked documents will not be accepted.
- Issuance of this RFQ is in no way constitutes a commitment by FHI360 to award a contract.
- FHI 360 reserves the right to vary any part of this RFQ at the time of award if it becomes necessary.
- FHI360 is Value Added Tax (VAT) exempted, but charges Withholding Tax (WHT) in compliance with the relevant Nigerian laws